

Department of the Army
United States Army Intelligence Center
and Fort Huachuca
Fort Huachuca, Arizona 85613-6000

*FH Pamphlet 25-31

26 June 2001

Information Management: Publishing and Printing

INDEX OF ADMINISTRATIVE PUBLICATIONS

Summary. This revised pamphlet lists all current U.S. Army Intelligence Center and Fort Huachuca (USAIC&FH) administrative publications and all obsolete publications which have been superseded or rescinded since 10 March 2000. Some publications which were 10 years or older are being rescinded.

Applicability. This pamphlet applies to all USAIC&FH directorates and staff offices and to all partners of this installation.

Suggested improvements. The proponent of this pamphlet is the Directorate of Information Management, USAIC&FH. Users may send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to Commander, U.S. Army Intelligence Center and Fort Huachuca (USAIC&FH), ATTN: ATZS-IMO-IP, Fort Huachuca, AZ 85613-6000.

Availability. This publication is available solely on the Fort Huachuca Homepage at <http://huachuca-www-army.mil>.

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*This pamphlet supersedes FH Pamphlet 25-31, 10 March 2000.

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Chapter 1
Introduction

1-1. Purpose.

The purpose of this pamphlet is to provide USAIC&FH directorates, staff offices, and partner organizations with a list of all current USAIC&FH administrative publications.

1-2. References.

- a. Required publication. FH Regulation 25-51 (Distribution Formulas).
- b. Referenced forms.

- (1) DA Form 17 (Requisition for Publications and Blank Forms).
- (2) DA Form 2028 (Recommended Changes to Publications and Blank Forms).

1-3. Explanation of abbreviations.

Abbreviations for elements of the USAIC&FH are according to FH Reg 25-51. Other abbreviations are as follows:

- a. AR.....Army Regulation
- b. C1Change 1
- c. CirCircular
- d. CSMCommand Sergeant Major (Garrison)
- e. DDSDirector of Dental Services
- f. DHS.....Director of Health Services
- g. FH.....Fort Huachuca
- h. Memo.....Memorandum
- i. Pam.....Pamphlet
- j. RegRegulation
- k. SPECSpecial
- l. TRADOCU.S. Army Training and Doctrine Command
- m. USAIC&FH.....U.S. Army Intelligence Center and Fort Huachuca

1-4. General.

a. The proponents identified for publications in FH Pam 25-31 are those listed in the publication itself. Due to reorganizations, the names of some offices listed may have changed. If you are having difficulty identifying or contacting a proponent, call the Directorate of Information Management, Information Support Services Branch, extension 3-2931.

b. Applicability of publications. Publications are now distributed electronically. Previously -

(1) Publications that apply to the USAIC&FH staff and all tenant organizations were distributed to A or B level (see paragraph 1-5).

(2) Publications that apply only to the USAIC&FH staff were distributed to the U or T level (see paragraph 1-5).

c. Proponents of publications that are no longer required will notify this office, ATZS-IMO-IP, in writing to rescind the publication. Publications will be rescinded by circulars published by this office when they are not superseded by a new publication.

d. Obsolete publications. Publications that have been superseded or rescinded since 25 September 1998 are listed in Chapter 3. This office maintains official historical files on Fort Huachuca publications and can provide information on the history of obsolete publications not listed in this pamphlet.

1-5. Distribution.

All publications are now distributed electronically. They are available at the Fort Huachuca web site at <http://huachuca-www.army.mil> and higher echelon forms are available at <http://usapa.army.mil>.

1-6. Requisitioning.

The Publications Warehouse closed on 30 September 1998. Some publications may be obtained by submitting a DA Form 17 (Requisition for Publications and Blank Forms) to ATZS-IMO-IP. The publications will be available at the Fort Huachuca web site as they are converted.

Chapter 2

Numerical List of Current Publications and Changes

Section I

Fort Huachuca (FH) Publications

2-1. FH Supplements (FH Suppl) to Army Regulations (ARs).

<u>SUPPL</u>	<u>AR</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
<u>NUMBER</u>			<u>SECURITY</u>		
Suppl 1	380-5	20 Dec 91	Department of the Army Information Security Program; w/C1, 6 Apr 93	DPS	U
Suppl 1	380-19	1 Dec 92	Systems Security	DOIM	A

2-2. FH Regulations (FH Regs).

<u>REG NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
INFORMATION MANAGEMENT				
Reg 25-1	18 Aug 93	Information Management Support Structure	DOIM	B
Reg 25-2	4 Jun 92	Control and Protection of Commercial Computer Software	DOIM	B
Reg 25-3	18 Mar 94	Local Area Network/Host File Server Naming Convention Procedures	DOIM	B
Reg 25-31	15 Sep 01	Weekly Bulletin	DOIM	B
Reg 25-51	5 Nov 00	Distribution Formulas	DOIM	E
Reg 25-53	23 Apr 01	Records Holding Area	DOIM	B
Reg 25-54	27 Jul 00	Staff Directory	DOIM	E
LEGAL SERVICES				
Reg 27-3	15 Sep 94	Youth Council	SJA	B
MEDICAL SERVICES				
Reg 40-1	7 Mar 00	Dental Care	DDS	E
Reg 40-2	10 Aug 01	Combat Lifesaver	MEDDAC	E
Reg 40-116	12 Jul 01	Control and Care of Pets, Horses, Livestock, and Transient Animals	DHS	E
AVIATION				
Reg 95-2	22 Dec 99	Test Aircraft, Unmanned Aerial Vehicle (UAV), and Indirect Fire Procedures	111th	E
Reg 135-1	10 Jul 01	Reserve/Component Training Support	SPEC	E
RELIGIOUS ACTIVITIES				
Reg 165-1	5 Jul 94	Religious Education	CH	B
MILITARY POLICE				
Reg 190-1	10 Jul 01	Intrusion Detection Systems	DPS	E
Reg 190-5	10 Feb 00	Motor Vehicle Traffic Code	DPS	E
Reg 190-11	30 Aug 01	Physical Security Plan (FOUO)	DPS	B
Reg 190-13	31 Aug 95	Installation Juvenile Curfew	DPS	A

<u>REG NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
INSTALLATIONS				
Reg 210-1	30 Jul 99	Commercial Solicitation and Selling on Fort Huachuca	DHR	E
Reg 210-2	20 Jul 01	Community Coordinator Program	IS	E
Reg 210-11	28 Oct 98	Deposit Waiver Program	IS	E
MORALE, WELFARE, AND RECREATION				
Reg 215-2	30 Apr 99	Fort Huachuca Sports Program	DHR	E
TRAINING				
Reg 350-1	28 Apr 00	Precommand Course for Company Commanders	CL	E
Reg 350-8	6 Mar 97	Equal Opportunity and Equal Employment Opportunity Training	AG	A
Reg 350-9	5 May 99	U.S. Army Intelligence Center Command Language Program	CL	E
SCHOOLS				
Reg 351-1	27 Sep 94	Primary Leadership Development Course (PLDC) Program	CL	B
SECURITY				
Reg 380-4	7 May 90	Classified Waste Destruction Facility	DPS	A
Reg 380-14	14 Feb 92	Security of Classified Aircraft	111th	B
SAFETY				
Reg 385-1	28 Apr 95	Fort Huachuca Safety Program; w/C1, w/C1, Apr 97	DPS	B
Reg 385-2	29 Oct 91	Installation Commander's DWI-Free Safety Award	DPS	B
Reg 385-8	19 Oct 94	Range and Training Area Operations	FD	B

<u>REG NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
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FACILITIES ENGINEERING

Reg 420-1	1 Feb 00	Fuelwood and Forest Products Disposal Program	DIS	E
Reg 420-6	19 Mar 91	Work Requests and Service Calls	DIS	A
Reg 420-10	20 Oct 99	Plan for Curtailment of Electrical Usage	DIS	E
Reg 420-11	6 Jun 00	Signs and Pavement and Traffic Control Devices	DIS	E
Reg 420-12	2 Dec 99	Acquisition and Use of On-Post and Off- Post Real Estate	DIS	E
Reg 420-13	10 May 00	Fort Huachuca Fire Prevention and Protection Program	DPS	E

EMERGENCY EMPLOYMENT OF ARMY AND OTHER RESOURCES

Reg 500-1	2 Jul 01	Contingency Plans and Operations	306th	E
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PERSONNEL—GENERAL

Reg 600-1	13 Mar 00	Fort Huachuca Select Honor Guard Assignment and Selection Criteria	306 th	E
Reg 600-7	3 Oct 91	Commandant's Fill Procedures	306th	U
Reg 600-8	3 May 01	Recycle/Relief from Resident Instruction and Faculty Board	RG	E
Reg 600-12	28 Apr 92	Fort Huachuca Soldier of the Month/Year and NCO of the Quarter/Year Programs	CSM	B
Reg 600-50	6 Mar 97	Standards of Conduct: Prohibited Practices; w/C1, 21 Apr 97	CDR	B

PERSONAL AFFAIRS

Reg 608-1	25 Apr 94	Army Community Service Program	DHR	B
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ASSIGNMENTS, DETAILS, AND TRANSFERS

Reg 614-1	11 Dec 95	Central Tasking Office	306th	B
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<u>REG NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
DECEASED PERSONNEL				
Reg 638-1	10 Mar 94	Appointment of Next-of-Kin Notification and Casualty Assistance Officers	AG	B
DECORATIONS, AWARDS, AND HONORS				
Reg 672-2	10 Jul 84	Conduct of Post Reviews; w/C1, 14 May 85	CDR	A
Reg 672-3	24 Apr 97	4th U.S. Cavalry (Memorial)	CDR	B
Reg 672-4	25 Feb 94	Cook of the Quarter Program	DIS	SPEC
Reg 672-5	1 May 01	Fort Huachuca Volunteer of the Month	MWR	E
CIVILIAN PERSONNEL				
Reg 690-1	15 Sep 92	Civilian Employee Training and Development Program; w/C1, 8 Mar 93	CPAC	A
Reg 690-2	27 Jun 91	Reporting Official Time Usage for Representational Functions	CPAC	A
Reg 690-4	16 Jan 01	Personal Information for Emergency Purposes	CPAC	E
Reg 690-5	16 Jul 01	Civilian of the Month/Civilian of the Year	CPAC	E
Reg 690-7	20 Feb 92	Installation Clearance Procedures for Appropriated Fund Civilian Employees	CPAC	E
Reg 690-8	21 Jun 94	Hours of Duty	CPAC	A
Reg 690-10	17 Mar 92	Merit Promotion and Placement Plan; w/C1, 16 Apr 97	CPAC	A
Reg 690-14	10 Jan 94	On-the-Job Injuries and Illnesses	CPAC	A
Reg 690-15	7 Oct 96	Absence and Leave	CPAC	A
Reg 690-16	30 Oct 91	Medical Determinations Related to Employment	CPAC	A
Reg 690-17	6 Jun 91	Overtime, Holiday Premium Pay, and Compensatory Time	CPAC	A
Reg 690-26	1 May 91	Restoration of Forfeited Annual Leave; w/C1, 17 Jul 92	CPAC	A
Reg 690-31	22 Nov 00	Voluntary Leave Transfer Program	CPAC	E
Reg 690-32	28 Feb 91	Merit Promotion and Placement and External Recruitment Plan for Excepted Service Positions in the Civilian Intelligence Personnel Management System (CIPMIS)	CPAC	B
Reg 690-33	23 Feb 95	Civilian Drug Testing Program	CPAC	B
Reg 690-34	25 Apr 97	Pay Setting Policies	CPAC	B

<u>REG NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
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LOGISTICS

Reg 710-1	10 Mar 01	Hazardous Material and Reutilization Center	DIS	E
Reg 725-1	15 Sep 00	Requisition and Issue of Supplies and Equipment Ammunition and Explosives	DIS	E
Reg 725-3	15 Nov 00	Ammunition and Explosives	DIS	E

2-3. FH Memorandums (FH Memo).

<u>MEMO NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
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ADMINISTRATION

Memo 1-2	5 Jan 95	Cost of Conducting Conferences, Symposiums, and Workshops; and Support to Private Organizations Conducting these Events; w/C1, 19 Jan 95	IR	U
Memo 1-3	15 Apr 99	U.S. Army Intelligence Center and Fort Huachuca Visitors	PR	E

ORGANIZATION AND FUNCTIONS

Memo 10-1	15 Mar 99	USAIC&FH Organization, Mission, and Functions Manual	DRM	SPEC
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INFORMATION MANAGEMENT

Memo 25-30	13 Jul 01	Publications Management	DOIM	E
Memo 25-31	15 Jul 98	Military Intelligence Professional Bulletin	CLD	U
Memo 25-50	30 Aug 01	Freedom of Information Act Program	DOIM	E
Memo 25-52	10 Sep 01	Forms Management Program	DOIM	E
Memo 25-53	22 Sep 98	Correspondence Program; w/C1, 13 Nov 98	DOIM	U
Memo 25-54	17 Apr 99	Records Management Program	DOIM	E

TRAINING

Memo 350-11	10 Jan 00	Training Devices and Simulators	NSTO	E
Memo 350-19	28 Jan 92	Staff and Faculty Training Program	CLD	T

<u>MEMO NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
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SECURITY

Memo 380-4	7 Oct 91	Handling and Safeguarding Classified Defense Information in the Academic Complex	DPS	T
Memo 380-5	23 Feb 95	Preparation for Foreign Visitors (FOUO)	DPS	U

PERSONNEL GENERAL

Memo 600-2	29 Nov 00	Affirmative Action Plan	EO	T
Memo 600-8	10 Jul 01	Relief/Recycle from Resident Instruction and Faculty Boards	CLD	E

DECORATIONS, AWARDS, AND HONORS

Memo 672-3	10 Jul 98	Instructor Recognition Program	CLD	T
Memo 672-5	28 Jul 99	Certificates of Appreciation/ Achievement	DOIM	E
Memo 672-6	30 Jul 01	Memorialization of Facilities	IS	E

CIVILIAN PERSONNEL

Memo 690-2	1 Apr 94	Civilian Employee Executive Development Training	CPAC	U
Memo 690-3	8 Oct 96	U.S. Army Intelligence Center and Fort Huachuca Civilian Health Promotion Program	CPAC	U
Memo 690-4	19 Mar 99	No Cost Consultant Program	CDR	E

2-4. FH Pamphlets (FH Pam).

<u>PAM NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
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ORGANIZATION AND FUNCTIONS

Pam 10-2	21 Oct 94	Station List	306th	B
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<u>PAM NUMBER</u>	<u>DATE</u>	<u>TITLE</u>	<u>PROPONENT</u>	<u>DIST</u>
INFORMATION MANAGEMENT				
Pam 25-30	10 Jul 01	Index of Forms and Labels	DOIM	E
Pam 25-31	26 Jun 01	Index of Administrative Publications	DOIM	E
Pam 25-32	25 Sep 95	Publications Style Manual	DOIM	U
Pam 25-50	11 Feb 99	Office Symbols	DOIM	E
INSTALLATIONS				
Pam 210-2	29 Aug 95	Fort Huachuca Handbook for Family Housing Occupants	DIS	A
PERSONAL AFFAIRS				
Pam 608-1	1 Jul 94	Exceptional Family Member Program Resource Directory	DHR	B
Pam 608-2	11 Mar 95	Fort Huachuca Community Resource Guide, w/C1, 30 Jun 95	DHR	B

Chapter 3

Superseded and Rescinded Publications

Section I

Fort Huachuca Publications

3.1 FH Supplements.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
None		

3.2 FH Regulations.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
Reg 25-1	18 Aug 93	25 Jan 01
Reg 25-51	1 Apr 97	FH Reg 25-51, 5 Nov 00
Reg 25-53	1 May 99	FH Reg 25-53, 23 Apr 01
Reg 25-54	15 Jul 99	FH Reg 25-54, 27 Jul 00
Reg 215-1	16 Jul 90	FH Pam 25-31, 16 Jul 01
Reg 420-11	10 Mar 00	FH Reg 420-11, 6 Jun 00
Reg 690-31	24 May 93	FH Reg 690-31, 22 Nov 00
Reg 725-3	6 Mar 89	FH Reg 725-3, 9 May 01
Reg 725-4	21 Sep 88	FH Reg 725-4, 9 May 01

3-3. FH Memorandums.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
Memo 350-11	15 Aug 98	FH Memo 350-11, 10 Jan 00
Memo 600-8	26 Sep 98	FH Memo 600-8, 3 May 01

3-4. FH Pamphlets.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
Pam 25-31	10 Mar 00	FH Pam 25-31, 16 Jul 01

Section II**3-5. USAICS Regulations.**

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
Reg 385-3	20 Dec 91	FH Pam 25-31, 10 Mar 00
Reg 710-1,	10 Mar 01	FH Reg 710-1, 10 Mar 00

3-6. USAICS Memorandums.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
None		

3-7. USAICS Pamphlets.

<u>PUBLICATION</u>	<u>DATE</u>	<u>SUPERSEDED/RESCINDED BY</u>
None		

4-1. Miscellaneous

Index of Policy Memorandums is located at URL <http://huachuca-www.army.mil>.

(ATZS-IMO-IP)



OFFICIAL:
JOHN D. THOMAS, JR.
Major General, USA
Commanding

CALVERT T. SINGER
Major, MI
Director of Information Management

DISTRIBUTION:
E